

## Logistics Information for Siemens Power Academy TD - North America Littleton, CO USA

Please print this document and bring it with you to class.

### COURSE LOCATION

Siemens Industry, Inc.  
7810 Shaffer Parkway, Suite 100  
Littleton, Colorado 80127  
Reception: +1 303 279-8500  
Contact: Bob Zeles or Becky Moore

Power Academy Contact: **Nicolina Mastroianni**  
Voice: +1 518 395-5001  
Fax: +1 518 346-2777  
Email: [nicolina.mastroianni@siemens.com](mailto:nicolina.mastroianni@siemens.com)



### COURSE INFORMATION

#### Course Material:

Students will receive electronic notes via email approximately 5-7 days prior to the first day of the course.

#### Computer Requirements:

For all courses, please bring an electronic device (laptop, tablet, e-Reader, etc) to view electronic notes.

For software based courses, students will need a company laptop, preloaded with the appropriate software. Software downloads will be provided by Siemens Power Academy two weeks prior to the course.

#### Class Schedule:

	4.5-day courses	3-4 day courses	1-3 day courses
Day 1	9am - 4pm	9am - 4pm	9am - 4pm
Day 2	9am - 4pm	9am - 4pm	9am - 4pm
Day 3	9am - 4pm	9am - 4pm	9am - 4pm
Day 4	9am - 4pm	9am - 4pm	--
Day 5	9am to noon*	--	--

#### Meals:

Continental breakfast, lunch and refreshments will be provided each class day.

If you have special dietary restrictions, please email [power-academy.us@siemens.com](mailto:power-academy.us@siemens.com) or [nicolina.mastroianni@siemens.com](mailto:nicolina.mastroianni@siemens.com). Every effort will be made to accommodate your request.

**Attire:** Business/Travel casual is standard attire for our training classes. Please check the local forecast at [www.weather.com](http://www.weather.com) for weather-appropriate attire. *You learn better when you are comfortable!*

## TERMS and CONDITIONS

Please use your best judgment when making **non-refundable travel** arrangements. Courses will be confirmed 21 days in advance of start of the program. Please refer to our [Terms and Conditions](#) regarding refunds and cancellations.

## PARKING

Free Visitor parking is available at this location. Enter the facility through the center doors near flag pole and proceed to the front desk to sign in.

## TRANSPORTATION

### The Denver International Airport:

The Denver International Airport is 50 miles from our Siemens location and approximately one hour commute time.

Car rentals are encouraged and ground transportation can be found at:

[www.flydenver.com/gt/index.asp](http://www.flydenver.com/gt/index.asp)

### Driving Directions

#### A. Denver International Airport, Denver, CO

1. Head North
2. Take the ramp onto Pena Blvd
3. Merge onto I-70 W
4. Take exit 260 to merge onto CO-470 E toward Colorado Springs
5. Take the Ken Caryl Ave exit
6. Turn Left at W Ken Caryl Ave
7. Take the 1<sup>st</sup> Right onto Shaffer Parkway. Destination will be on the Left

#### B. 7810 Shaffer Pkwy, Littleton, CO 80127

### Bus and Taxi Service:

The Regional Transportation District (RTD) operates five bus routes between the airport and various locations throughout the Denver-Aurora and Boulder metropolitan areas.

#### SkyRIDE

+1 303 299-6000

Use the "AT" route to Littleton, CO.

Buses depart at least once an hour, seven days a week.

<http://www.rtd-denver.com/>

#### Yellow Cab

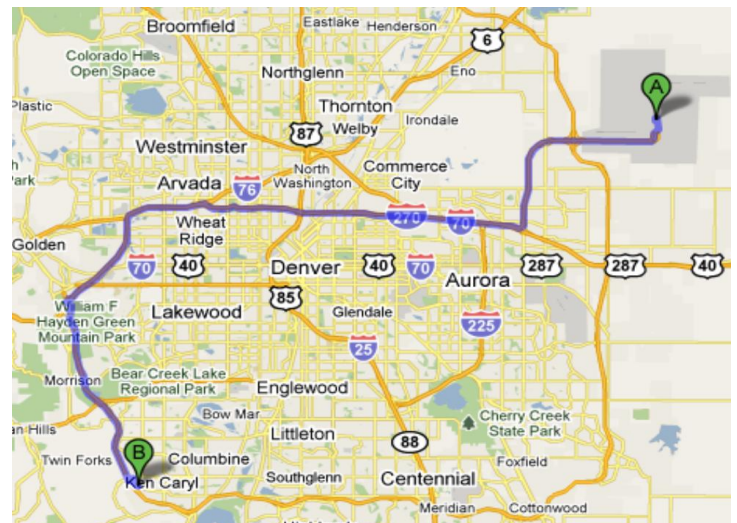
+1 303 777-7777

### Anthony's Limousine Service - Reservations must be made 24 hours in advance

[AnthonysLimo@msn.com](mailto:AnthonysLimo@msn.com)

Voice: + 1 303 232-1513

Mobile: + 1 303 359-9401



## LODGING

### Homewood Suites by Hilton

7630 Shaffer Parkway  
Littleton, Colorado, USA, 80127  
Voice: +1 720 981-4763  
Fax: +1 720 981-4765

[http://homewoodsuites1.hilton.com/en\\_US/hw/hotel/DENLIHW-Homewood-Suites-by-Hilton-Denver-Littleton-Colorado/index.do](http://homewoodsuites1.hilton.com/en_US/hw/hotel/DENLIHW-Homewood-Suites-by-Hilton-Denver-Littleton-Colorado/index.do)

### Hampton Inn and Suites

7611 Shaffer Parkway  
Littleton, Colorado, USA 80127  
Voice: +1 303-973-2400  
Fax: +1 303 973-2422

<http://hamptoninn.hilton.com/en/hp/hotels/index.jhtml;jsessionid=WYNGMMRUTWO2YCSGBJC3EWQ?ctyhocn=DENLTHX>

## OTHER HELPFUL LINKS

CO State Visitor Information - <http://www.colorado.com/>



## GENERAL INFORMATION

### In Case of an Emergency: Police, Fire or Medical Emergencies

From your CELL phone, dial 911

From any OFFICE phone dial 9-911

From any office phone, dial "0" to reach the receptionist to report an emergency.

First aid kits are available in break room or see receptionist for assistance.

### Evacuation procedures:

- In the event of a building evacuation, you will be informed of the emergency situation, including evacuation and all-clear announcements.
- Follow employees to the designated evacuation area for the building and listen for the given instructions. Do not return to the building until directed to do so by a member of the management team.

### General information:

- Smoking is not allowed inside the facility.
- Restrooms are located near the lobby entry area.
- There is no cafeteria in the building; however, there are snack and drink vending machines located in the break room.

### Health and Safety:

We share an uncompromising commitment to protect the health and safety of our employees and customers.

### Environment:

We offer products and services that are uniquely designed to enhance environmental performance and to contribute to climate protection.

If you would like to request a copy of the Quality, Health, Safety and Environmental Affairs Policy and Principles, contact the training coordinator or instructor.